

UNIVERSITY OF PERADENIYA

PURSE 2010

Instructions for submission of the FINAL VERSION of the EXTENDED ABSTRACT

The final extended abstract inclusive of the revisions suggested by the reviewers must be handed in or mailed to the Chairperson of the Faculty Research Committee of the relevant faculties **on or before October 25, 2010 together with a softcopy** (MS WORD document (1997-2003), or in a software package compatible to MS WORD for figures etc.).

The Editorial Board requests the final abstract in the format it is printed in the Proceedings. Therefore, please follow carefully all instructions given below. A copy of the template is attached.

The Editorial Board reserves the right to reject all non-compliant abstracts. The format, which is to be strictly adhered to, is as follows:

Page setup: B5 (18.2 cm x 25.7 cm).

Margins: Left: 2.5 cm; Right: 2.5 cm; Top: 2.5 cm; Bottom: 2.5 cm.

Spacing: Single throughout the text.

Font/Size: Times New Roman / Size 11 (except in footnotes)¹.

Number of Columns on the Page: Two.

Column width: 6 cm.

Space between Columns: 1 cm.

Page Numbering: Bottom Center

Maximum Number of Pages: Three. Any abstract with more than three pages, or of a font size other than 11 (New Times Roman) shall be rejected.

NB: - The softcopy must be formatted for B5 paper.
- The hard copy must be printed on A4 paper.

¹ See under Footnotes on page 4.

A. **Text**: (British spelling throughout the text)

*Title:

- **Bold.**
- center aligned.
- font size 11.
- uppercase letters.
- no spaces above the title, two line spaces below the title.

*Name/s of Author/s:

- **bold.**
- center aligned.
- font size 11.
- lowercase letters, except the first letter of the name/s.

*Affiliations of Authors:

- *italics.*
- center aligned.
- font size 11.
- lowercase letters, except the first letter of each word.
- a two-line space between names and affiliations.
- a one-line space between affiliations.

*All headings (i. e. **Introduction, Materials and Methods, Results, Discussion (or Results and Discussion), Conclusion/s, Acknowledgements, References**):

- **bold.**
- left aligned.
- font size 11.
- lowercase letters except the first letter.
- a two-line space above, one-line space below.
- must be in the order within parenthesis above.
- acknowledgements should include only the funding organization/s and financial assistance.

*Non-English and Technical Terms:

- must be in *italics.*

*Abbreviations:

- must be cited in full at first occurrence except in the case of standard abbreviations.
-

*Paragraphs:

- must be justified.
- first line of the paragraph must not be indented.
- a one-line space must be left between paragraphs.

*Units, Dimensions, Terms, Symbols, Abbreviations etc., :

- must adhere to the recommendations of the International System of Units (SI).

*Units:

- a space must be left between figure and units. For instance, 25 cm; 25 C; 10 x 20 cm.
- when the probability value is less than 0.01, it must be indicated as $P < 0.01$, instead of the exact value.

*Tables, Figures, Plates (if any):

- must be inserted in the relevant places within the text.
- must be labeled as **Table 1** and **Fig. 1** respectively in **bold**.

*Tables:

- must not contain vertical lines.
- horizontal lines must appear only above and below headings, and at the bottom of the table.

*Tables and Figures:

- must be in “portrait orientation”.

*Table and Figure Titles:

- **bold**.
- font size 11.
- lowercase letters except the first letter of the first word.

*Figures, Maps, Pictures and Diagrams:

- must be of good quality (i. e. must choose a higher “resolution”).

*Column Heading:

- **bold.**
- font size 11.
- centered horizontally and vertically within the cell (i. e. separate column) except in the first column.
- the heading in the first column must be left aligned and centered vertically.
- the column content must be left aligned.

*Photographs and Graphics:

- black and white only.
- must be of good contrast and intensity (i. e. must choose a higher resolution).

*References in the text:

- the name of author/s must be cited without initials.
- the year of publication must be placed within parentheses; a space must *not* be left after the parenthesis: (Perera, 1980).
- when a publication by two authors is cited, the names of both authors must be mentioned: (Perera and Perera, 1982).
- when a publication by three or more authors is cited, the name of the first author must be mentioned followed by *et al*: (Perera *et al.*, 1981).

*Footnotes:

- Times New Roman.
- font size 9.
- aligned to the left margin.

B. References (at end of text):

NB: Please observe exactly the following citation methods:

Periodicals:

Rao, D. R., Sunki, G. E. and Chen, C. P. (1978). Postnatal Growth of Rabbits. Journal of Animal Science, 44 (1): 1021 -1025.

Edited Symposia or Chapters in Books:

Vincent, J. M. (1965). Nitrogen Fixation by Legumes. Pp. 38-45. In: Whitehead, J. P. (Ed). Soil Nitrogen, Butterworths, USA.

Books:

Longe, L. G. (1970). Methods of Soil Analysis, Pergamon Press, Oxford, U. K.

Citation of Internet Materials:

Refer to Citation Style Guide for Internet and Electronic Sources at
<http://www.library.ualberta.ca/guides/citation/index.cfm#APA>

NB: In the actual citing of the reference, indentation begins with the second line:

Rao, D. R., Sunki, G. E. and Chen, C. P.
 (1978). Postnatal Growth of Rabbits.
 Journal of Animal Science, 44 (1):
 1021 -1025.

Longe. L. G. (1970). Methods of Soil
 Analysis, Pergamon Press,
 Oxford, UK.

Vincent, J. M. (1965). Nitrogen Fixation
 by Legumes. Pp. 38-45. In: Whitehead,
 J. P. (Ed). Soil Nitrogen, Butterworths,
 USA.