



# UNIVERSITY OF PERADENIYA PERADENIYA

## REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS AND SERVICES / CONTRACTORS FOR REPAIRS, RENOVATIONS AND CONSTRUCTION OF BUILDINGS AND ROADS

Applications are hereby invited by the University of Peradeniya from reputed suppliers /experienced Civil Engineering contractors who wish to register themselves with the University of Peradeniya to undertake the Supply of Goods / Services and Repairs, Renovations and Construction of Buildings and Roads for the year 2023.

### **Conditions for Goods and Services**

1. If registration is sought for more than one category, it should be clearly mentioned in the application. The value of the non-refundable fee should be equivalent to the number of categories in which the registration is sought.
2. Suppliers, those who wish to register themselves for the year 2023, should agree to offer at least a 30 days credit facility.
3. The details of the categories /sub categories and specimen application are given below. The application should be prepared as per the specimen.

### **Condition for Contractors**

1. Those desirous are requested to indicate the grade, registration number, and value of registration under the scheme of National Registration and Grading of Construction Industry Development Authority(CIDA) and also similar details of any other registrations from the Department of Buildings, State Corporations, and Government Departments, etc.

### **General Conditions**

1. The University Procurement Committee has the authority to register suppliers/Contractors based on their past performance and experience with the University.
2. Tenders/Quotations will normally be called from registered suppliers/contractors but the University reserves the right to call Quotations / Tenders from other sources other than registered suppliers/contractors as well to obtain competitive offers or when the number of registered suppliers is limited. The University also reserves the right itself to accept or reject any application without giving reasons.
3. Suppliers/Contractors who have not responded to letters calling for quotations or defaulted or dishonored the orders/contracts awarded to them during the previous year will be considered for registration only on the decision taken by the University Procurement Committee. The University Procurement Committee's decision will be the final, regarding the registration of Suppliers/Contractors.

4. A non-refundable fee of Rs. 2,000/= should be paid for each category under Goods/Services and Construction for the registration by a Bank Draft drawn in favour of **“The Bursar, University of Peradeniya” with the validity of 90 days or to the Shroff at the Senate Building, University of Peradeniya** from 9.00 a.m. to 3.00 p.m. on normal working days from **01<sup>st</sup> November 2022 to 30<sup>th</sup> November 2022**. Applications for Construction can be obtained from the Shroff of the University of Peradeniya from 9.00 a.m. to 3.00 p.m. on normal working days from **01<sup>st</sup> November 2022 to 30<sup>th</sup> November 2022**. The Bank Draft /Copy of the receipt obtained from the Shroff, University of Peradeniya should be accompanied with the application. **Cheques and Money Orders will not be accepted.**

The applications can also be downloaded from the University website [www.pdn.ac.lk](http://www.pdn.ac.lk). those who are obtaining applications from the University web site should submit the applications along with a Bank Draft with a value of Rs. 2000.00 (non-refundable) drawn in favour of the “Bursar, University of Peradeniya”.

5. Application for the registration of Contractors for renovation and construction of buildings and roads 2023 should be in duplicate and marked **“Registration of Contractors 2023”** and application for the registration of goods/services marked **“Registration of Suppliers 2023”** on the top left-hand corner of the envelope should be sent under the registered post to reach the **Registrar, University of Peradeniya, Peradeniya** on or before **30<sup>th</sup> November 2022**. You may also hand over the applications directly to the Registrar’s office (Tender box), University of Peradeniya
6. Applications received after the above deadline will not be accepted.

**Acting Registrar  
University of Peradeniya.**

